



# DEFENSE SUPPLY AGENCY

HEADQUARTERS  
CAMERON STATION  
ALEXANDRIA, VIRGINIA 22314

GENERAL ORDERS  
NO. 3540

17 Dec 71

I. Effective 19 Nov 71, The Deputy Director, Contract Administration Services, DSA (DDCAS) is responsible for the development, review, recommendation and implementation of actions to achieve the most efficient and effective organization for accomplishing assigned CAS missions. Accordingly, DDCAS is responsible for the following, to be exercised in conformity with applicable DoD and DSA policies:

- a. The conduct of special organization studies to improve DCAS mission effectiveness/responsiveness.
- b. DCAS organization mid and long range planning.
- c. Implementation of approved planning actions - surveillance of headquarters and field accomplishments against scheduled organization plans.
- d. Maintaining a standard organization structure for HQ DSA CAS and the DCAS field activities and review for adherence thereto.
- e. Authorizing proposed deviations from the standard structure.
- f. Development of appropriate military/civilian staffing and changes thereto.

II. The DDCAS is delegated the authorities below, to be exercised in conformity with applicable DoD and DSA policies:

- a. The establishment/disestablishment of Defense Contract Administration Services Offices (DCASOs) and residencies. Authority to establish/disestablish residencies may be redelegated to Commanders of Defense Contract Administration Services Regions at the discretion of DDCAS.
- b. The organizational structure of his immediate staff below Director/Office Chief level.

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III. Authority for the following is retained with DSAH-D/DD:

a. Establishment/disestablishment of DCAS districts and regions.

b. The organizational structure of the DDCAS immediate staff at Directorate/Office level.

IV. An organizational element within the DDCAS staff is authorized to carry out the above responsibilities effective 19 November 1971.

BY ORDER OF THE DIRECTOR, DEFENSE SUPPLY AGENCY

W. L. PHILLIPS  
Colonel, USAF  
Executive

OFFICIAL



S. A. MacKENZIE  
Colonel, USA  
Staff Director, Administration